



INHERIT AND
INNOVATE
傳承·創新

聖士提反書院
ST STEPHEN'S COLLEGE

TENDER NOTICE

Tenders are invited for the supply of Exercise Books (from 1st July 2024 to 30th June 2027).

1. Interested parties should apply to the Principal together with company background information.
2. In returning your tender, please :
 - place tenders, in duplicate, in a sealed envelope (please do not specify your company name on the envelope);
 - mark on the envelope (Tender for the supply of exercise books, tender reference number and date and time of tender closing); and
 - return to the College General Office NOT later than 12:00 noon on 24th October 2023 (Tuesday). Late tenders will not be accepted.

Tenders shall remain open for not less than 90 days after the tender Closing Date.

- 3 The College is not bound to accept the lowest or any tender and reserves the right to negotiate with any tenderer about the terms of the offer.
- 4 All tenders should be addressed to :

The Principal
St. Stephen's College
22 Tung Tau Wan Road
Stanley, Hong Kong
- 5 Telephone Enquiry : 2813-0360 1st: Ms. Talia Yeung (Accounting Manager)
2nd: Mr. Clinton Chong (Teacher-in-charge)
- 6 Interested parties are welcome to attend a tender briefing on 10th October 2023 (14:30 to 15:30).
- 7 All tender documents are available for collection from **25th September 2023 (Monday)** at the General Office upon production of copy of your Business Registration Certificate.

School Ref No. T23/24-002
25th September 2023



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