



聖士提反書院
ST STEPHEN'S COLLEGE

WRITTEN QUOTATION NOTICE

Written Quotations are invited for the supply of Guidance Workshops from **15th Oct, 2026 to 31st Aug, 2027**.

1. Interested parties should apply to the Principal together with company background.
2. In returning your written quotation, please :
 - place written quotations, in duplicate, in a sealed envelope (please do not specify your company name on the envelope);
 - mark on the envelope (Written Quotation for the Supply of Guidance Workshops, written quotation reference number and date and time of written quotation closing); and
 - return to the College General Office NOT later than **12:00 noon on 7th Oct, 2026**. Late quotations will not be accepted.

Written Quotations shall remain open for not less than 90 days after the Written Quotation Closing Date.

3. The College is not bound to accept the lowest or any written quotation and reserves the right to negotiate with any bidder about the terms of the offer.
4. All written quotations should be addressed to:
The Principal
St Stephen's College
22 Tung Tau Wan Road
Stanley, Hong Kong
5. Telephone Enquiry: 2813-0360 (Ms Ally Chan)
6. All quotation documents are available for collection from 15th Sept, 2026 at the General Office upon production of a copy of your Business Registration.

School Ref No.: Q26/27-003

15th Sept, 2026

