



聖士提反書院
ST STEPHEN'S COLLEGE

TENDER NOTICE

Tenders are invited for the Provision of Cleaning & Supporting Service for the periods 2026/2027 – 2027/2028 at St Stephen's College.

Interested parties should submit the following documents by email to pmo@ssc.edu.hk:

- A copy of the valid Business Registration Certificate;
- Information on relevant job references;
- Company background details.

Upon receipt of the above, the College will issue the official tender documents to the applicant for completion and submission.

Submission Requirements:

- Tenders must be submitted in duplicate, placed in a sealed envelope without any indication of the company name.
- The envelope should be clearly marked: "*Tender for Cleaning & Supporting Service 2026/2027 – 2027/2028, St Stephen's College*" and Project No. SSC-T-DSS-97.
- Completed tenders must be delivered to the General Office no later than 12:00 noon on 14 April 2026.

Tender Conditions:

- Tenders shall remain valid and open for acceptance for a period of not less than 120 days from the Tender Closing Date.
- The College is not bound to accept the lowest or any tender and reserves the right to negotiate with any tenderer regarding the terms of the offer.

Address for Submission:

The Principal, St Stephen's College, 22 Tung Tau Wan Road, Stanley, Hong Kong
Enquiries: Mr. Felix Lam, Facilities Manager, Tel: 2813-0360

School Ref No. SSC-T-DSS-97
16 March 2026

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