

## **TENDER NOTICE**

Tenders are invited for the Provision of Comprehensive Maintenance Service for ONE (1) Passenger Lift, Centenary Building, St Stephen's College

- 1. Interested parties should apply to the Principal together with company background.
- 2. In returning your tender, please:
  - place tenders, in duplicate, in a sealed envelope (please do not specify your company name on the envelope);
  - mark on the envelope "Tender for the Provision of Comprehensive Maintenance Service for ONE (1) Passenger Lift, Centenary Building, St Stephen's College." and Project No. "SSC-PMO-T-DSS-61"; and
  - return to College General Office NOT later than 12:00 noon on 14 June 2022.
  - Tenders shall remain open for not less than 90 days after the Tender Closing Date.
- 3. The College is not bound to accept the lowest or any tender and reserves the right to negotiate with any tenderer about the terms of the offer.
- 4. All tenders should be addressed to:

The Principal St Stephen's College 22 Tung Tau Wan Road Stanley, Hong Kong

- 5. Telephone Enquiry: 2813-0360 [Mr. Felix Lam, Facilities Manager]
- 6. All tender documents are available for collection from 23 May 2022 at the General Office upon production of a copy of your Business Registration and Company Profile with relevant job reference.

School Ref No. SSC-PMO-T-DSS-61 23 May 2022