



聖士提反書院
ST STEPHEN'S COLLEGE

TENDER NOTICE

Tenders are invited for the provision of Audit Service (from 1 September 2020 to 31 August 2023).

1. Interested parties should apply to the Principal together with company background.
2. In returning your tender, please :
 - place tenders, in duplicate, in a sealed envelope (please do not specify your company name on the envelop);
 - mark on the envelope (Tender for the provision of Audit Service); and
 - return to the College General office NOT later than 12:00 noon on 5th November 2019 (Tuesday). Late tenders will not be accepted.

Tenders shall remain open for not less than 90 days after the Tender Closing Date.

3. The College is not bound to accept the lowest or any tender and reserves the right to negotiate with any tenderer about the terms of the offer.
4. All tenders should be addressed to :

The Principal
St Stephen's College
22 Tung Tau Wan Road
Stanley, Hong Kong
5. Telephone Enquiry : 2813-0360 1st: Mr Desmond Lai (Financial Controller)
2nd: Ms Talia Yeung (Accounting Manager)
6. Interested parties are welcome to attend a tender briefing on 21st October 2019 (2:30 p.m. to 4:30 p.m.).
7. All tender documents are available for collection from 14th October 2019 (Monday) at the General Office upon production of copy of your Business Registration.

School Ref No.2019/SMC-AS
14 October 2019

