



**INHERIT AND  
INNOVATE**  
傳承·創新

## 聖士提反書院 ST STEPHEN'S COLLEGE TENDER NOTICE

Tenders are invited for the supply of School Magazine Design And Printing Service.

1. Interested parties should apply to the Principal together with company background.
2. In returning your tender, please :
  - place tender in duplicate, in a sealed envelope (please do not specify your company name on the envelope);
  - mark on the envelope (Tender for the supply of School Magazine Design And Printing Service, reference number (T23/24-003) and date and time of tender closing (12:00 noon on 7th November 2023); and
  - return to the College General office NOT later than 12:00 noon on 7<sup>th</sup> November 2023. Late tenders will not be accepted.

Tender shall remain open for not less than 90 days after the Tender Closing Date.

3. The College is not bound to accept the lowest or any tender and reserves the right to negotiate with any tenderer about the terms of the offer.
4. All tenders should be addressed to :

The Principal  
St Stephen's College  
22 Tung Tau Wan Road  
Stanley, Hong Kong
5. Telephone Enquiry : 2813-0360 Ms Ally Chan
6. All tender documents are available for collection from 16 October 2023 at the General Office upon production of copy of your Business Registration.

School Ref No.T23/24-003

16<sup>th</sup> October 2023



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